



Code 4 ~ see generic narratives

- I discussed the possibility of an initial speech evaluation with parent to evaluate speech problem with Speech Therapist.

Code 8 ~ see generic narratives

- I met with the Speech Therapist to coordinate schedule of speech services for student with other staff.
- I met with parent to discuss the continuation of speech services and need for further evaluation of M/C services.
- During the meeting I discussed the coordination of OT services with the staff and parent in coordination with the O.T.
- I met with multiple agencies M/C providers to coordinate the mental health services for several individual students regarding M/C services received in the IEP.
- I met with Far Northern Regional Center to discuss the student's medical services being coordinated with the local school Psychologist.
- I called to coordinate the student appointment with O.T. for an ongoing referral.
- I discussed with Administrator the mental health services of a student and coordinated the continuation of M/C services with the school Psychologist.
- I gathered mental health information from staff /parent necessary to determine if additional mental health services would be beneficial to the student, coordination with School Psychologist.

Code 12 ~ see generic narratives

- I arranged for a translator to attend a meeting to discuss with parent the continuation of speech services and the need for initial referral for non-mandated vision screening.

Code 14 ~ see generic narratives- Only employees whose position description explicitly includes program planning, policy development and interagency coordination should use this code.

- I attended an interagency meeting to discuss the delivery of M/C services in the district and how to minimize gaps in mental health services to all students in the district.
- I met with a team of interagency M/C providers to address the loss of mental health services in the district and developed plan to close the gap with county provided mental health services to students.

Code 15 ~ must be the MAA Coordinator to use this code

- As the district MAA Coordinator, I reviewed MAA sample Narratives

Code 16 ~ see generic narratives

- I supervised a student teacher, including job performance reviews.
- I completed my MAA Time Survey