



Code 4 ~ see generic narratives

Code 8 ~ see generic narratives

Code 12 ~ see generic narratives

- I arranged for a translator to inform parents about the referral I made for speech services.
- I arranged for a translator during a parent conference to discuss student's progress in mental health counseling.

Code 14 ~ see generic narratives- Only employees whose position description explicitly includes program planning, policy development and interagency coordination should use this code.

Code 15 ~ must be the MAA Coordinator to use this code

- As the district MAA Coordinator, I reviewed MAA sample Narratives

Code 16 ~ see generic narratives

- I supervised a student teacher, including job performance reviews.
- I attended an employee safety meeting to discuss policy and procedures.
- I completed my MAA Time Survey.