CALL TO ORDER: The November 15, 2022 meeting of the Administrative Council for the Lassen County Special Education Local Plan Area was called to order by Superintendent Jason Waddell at 9:04 a.m. in the Boardroom of the Lassen County Office of Education via in-person and ZOOM.

MEMBERS PRESENT AT THE MEETING: Patricia Gunderson, LCOE
Jason Waddell, Susanville/Ravendale-Termo
Max Friedman, Janesville
Morgan Nugent, Lassen High @ 9:06 a.m.
Whitney Mauck, Thompson Peak Charter
Whitney Mauck, Long Valley School
Paula Silva, Big Valley
Joshua Blackburn, Shaffer
Keith Tomes, Fort Sage
Samia Merza, Westwood

VISITORS PRESENT AT THE MEETING: Jan DeMers, LCOE
Debbie Ceaglio, LCOE
Thomas Jones, LCOE
Bryan Young, LCOE
Michelle Brown, Susanville
Dianne Parady, Shaffer

ESTABLISHMENT OF QUORUM:
Big Valley Yes
Fort Sage Yes
Janesville Yes
Johnstonville No
Lassen High No
LCOE Yes
LVS Yes
Ravendale-Termo Yes
Richmond No
Shaffer Yes
Susanville Yes
Westwood Yes
Thompson Peak Yes

APPROVAL OF AGENDA: MSCU (Silva/Friedman) to approve the agenda as presented.

APPROVAL OF MINUTES: MSCU (Gunderson/Merza) to approve the minutes as presented.
HEARING OF PERSONS DESIRING TO ADDRESS THE COUNCIL: No one was present to address the Council.

FINANCIAL UPDATE: Director of Business Services, Courtney Russell, was out of office and was unable to attend meeting. No financial update provided.

CDE REVIEW: Jan DeMers provided an update on the California Department of Education (CDE) review. The first review is policies and procedures. The next piece will be the Educational Benefit Review and then the Student Record Review. School psychologists will be working with LEAs now to get a plan in place for the Educational Benefit Review. Jan hopes to have this piece finished before winter break. The student review will be sometime in the Spring of 2023. 25 students per LEA will be chosen and CDE will be looking at dates, least restrictive environment, suspensions, etc. Jan has been in touch with her contacts and they would like to come out in January or February 2023 to discuss the review and what to expect during the review.

LASSEN COUNTY SELPA POLICY AND PROCEDURES: Jan DeMers has put together the policies and procedures manual and has referenced Ed Code throughout. It was a lot of work but wanted to make it as easy as possible for everyone. SELPA must approve and each LEA will need to add their policies and ask their board to adopt. Next year CDE may have new regulations but we can update and make changes as we go.

EXTENDED SCHOOL YEAR 2023: Patty Gunderson sent a survey to Special Education Teachers and Paraeducators regarding their interest in working Extended School Year (ESY). Only two people were interested. One teacher and one paraeducator. Patty proposes that ESY be held virtual. Jan DeMers will place this as an action item on the December SELPA agenda.

DIAGNOSTIC CENTER- LINK TO ALL TRAININGS: Jan DeMers let everyone know that the Diagnostic Center offers free online training. There are many subjects to choose from and you can attend another SELPA’s training. The last training Jan set up required a minimum of ten participants. Twelve signed up but only seven attended so the training could not be held. Jan will resend the link to everyone.

CONSIDERATION TO APPROVE LASSEN COUNTY SELPA POLICY AND PROCEDURES: MSCU (Friedman/Nugent) to approve Lassen County SELPA Policy and Procedures.
DATE/TIME/LOCATION
OF NEXT MEETING: The next meeting of the Administrative Council for the Lassen County SELPA is December 13, 2022, 9:00 a.m., at the Lassen County Office of Education.

ADJOURNMENT: There being no further business, the meeting adjourned at 9:41 a.m.