ADMINISTRATIVE COUNCIL FOR
THE LASSEN COUNTY SPECIAL EDUCATION LOCAL PLAN AREA (SELPA)
A CONSORTIUM

Unapproved Minutes
February 21, 2023

CALL TO ORDER: The February 21, 2023 meeting of the Administrative Council for the Lassen County Special Education Local Plan Area was called to order by Superintendent Jason Waddell at 9:05 a.m. in the Boardroom of the Lassen County Office of Education via in-person and ZOOM.

MEMBERS PRESENT AT THE MEETING: Patricia Gunderson, LCOE
Jason Waddell, Susanville/Ravendale-Termo
Morgan Nugent, Lassen High
Whitney Mauck, Thompson Peak Charter
Sherri Morgan, Long Valley School
Paula Silva, Big Valley
Joshua Blackburn, Shaffer
Scott Smith, Johnstonville
Bryan Young, Fort Sage
Samia Merza, Janesville @ 9:10 am

VISITORS PRESENT AT THE MEETING: Jan DeMers, LCOE
Debbie Ceaglio, LCOE
Courtney Russell, LCOE
Thomas Jones, LCOE
Michelle Brown, Susanville
Dianne Parady, Shaffer
Traci Cockerill, McKinley
DeDe Heimbigner, Diamond View
Hillary Magarrell, Mt. Lassen Charter
Jack Brimhall, California Dept. of Education
Carmen Barnhart, California Dept. of Education

ESTABLISHMENT OF QUORUM: Big Valley Yes Ravendale-Termo Yes
Fort Sage Yes Richmond No
Janesville No Shaffer Yes
Johnstonville Yes Susanville Yes
Lassen High Yes Westwood No
LCOE Yes Thompson Peak Yes
LVS Yes

APPROVAL OF AGENDA: MSCU (Nugent/Mauck) to approve the agenda as presented.

APPROVAL OF MINUTES: MSCU (Gunderson/Silva) to approve the minutes from January 17, 2023 and January 31, 2023.
HEARING OF PERSONS DESIRING TO ADDRESS THE COUNCIL:
No one was present to address the Council.

MEET CDE: JACK BRIMHALL AND CARMEN BARNHART:
Jack Brimhall and Carmen Barnhart from the California Department of Education (CDE) introduced themselves and discussed the new monitoring system and file reviews. Jack explained that their primary focus is improving educational results and to ensure public agencies meet the program requirements under Part B. CDE is mandated to monitor every district in California and the file reviews will be intensive. They discussed the different types of reviews: Policies and Procedures, Ed Benefits and Student Review. In March LEA’s will begin getting annual determination letters. Jack and Carmen highly recommend that LEA’s begin an independent self review. Look at your policies, procedures and LCAP. Look at your timelines, least restrictive environment, your tiered interventions/supports and how you will meet the needs of students with disabilities. CDE will be going to each principal and/or superintendent as they will be responsible and held accountable.

FINANCIAL UPDATE:
Director of Business Services, Courtney Russell, provided an update on AB602 and the 22-23 P-1 certification. Mental health dollars for 23-24 will not go to LEA’s, only State dollars. Nothing further to report.

SUB-COMMITTEE-UPDATE SOG:
Jan DeMers will be sending an email to all administrators asking for volunteers to be part of a sub-committee to provide input on updating the Selpa Operating Guide (SOG).

CDE REVIEW: STUDENT FILES:
Jan DeMers reported that the policy and Ed benefits review is done. Jan advised administrators to make sure the IEP assessment plan is good, determine how the student qualified, review services and goals given. Each LEA will have 25 students to be reviewed. CDE will ask for access and the request will be sent to the LEA direct.

SERVICE TRACKING REQUIREMENTS/OPTIONS:
Jan DeMers provided SELPA board with the percentage of special education and wanted to remind administrators that the school psychologists are here to help and can attend their SST meetings. They are a resource and can help with those strategies. Having additional support may help reduce the number of referrals. Jan has a pilot program with Head Start for preschool speech interventions and this has greatly reduced the number of speech referrals.

DATE/TIME/LOCATION OF NEXT MEETING:
The next meeting of the Administrative Council for the Lassen County SELPA is March 21, 2023, 9:00 a.m., at the Lassen County Office of Education.
ADJOURNMENT: There being no further business, the meeting adjourned at 11:09 a.m.